

UTAH DEPARTMENT OF  
COMMUNITY  
AND CULTURE

## VOLUNTEER SERVICE AGREEMENT

By signing this document, the below named individual (the "Volunteer") agrees to perform certain services for a program (the "Program") of the Department of Community and Culture ("DCC"), as described on the attached description of duties, as a volunteer and without expectation of compensation or benefits of any kind.

In connection with work performed for the State of Utah and the Department of Community and Culture, the Volunteer shall be entitled to Worker's Compensation coverage and reimbursement of actual expenses incurred in connection with such volunteer work. **NOTE: Reimbursement shall not include mileage to Volunteer's residence or the Program's office.**

In the event a Volunteer's work is performed in connection with a DCC internship program, his/her program manager/supervisor will provide supervision and standard progress reviews to enable the Volunteer to qualify for college credit relative to duties or services performed.

In the event a Volunteer is to operate a state-owned or managed motor vehicle in connection with Volunteer work hereunder, the Volunteer must present a valid U.S. driver license\* which will be recorded and photocopied by DHRM and must complete any required state vehicle operator training. The Volunteer agrees not to operate such motor vehicle without first obtaining written approval from by the division director.

By signing below, the Volunteer indicates his/her understanding and agreement to the conditions mentioned above. The Volunteer also indicates he/she has read and understands the Volunteer Program as outlined in the Department of Human Resource Management Rules R477-13.

*Please print:*

Volunteer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Volunteer Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Valid Utah Driver's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Date

\* If driver license does not include a photo, then an additional photo identification is required.